

## **POLICY 230**

## **DONOR RIGHTS**

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### **POLICY**

The organization recognizes the Association of Fundraising Professionals Code of Ethical Principles and Standards of Professional Practice.

To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in Blessman International, we declare that all donors have rights as described in the Donor Bill of Rights.

The organization shall disclose to donors whether and how their names may be used, and provide to all donors, at the time a contribution is made, an easy way to indicate that they do not wish their names or contact information to be shared outside the organization.

If the organization gathers personal information from donors and other visitors to the website, the organization shall publish a privacy policy, easily accessible from the website(s), that informs visitors what information, if any, is being collected about them, how the information shall be used, how to inform the organization if the visitor does not wish personal information shared outside the organization, and what security measures the charity has in place to protect personal information.

### **Donor Bill of Rights**

1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purpose.
2. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the organization's most recent financial statements (defined as the most recent public Form 990 and/or annual financial statements).
4. To be assured their gifts shall be used for the purposes for which they were given.
5. To receive proper acknowledgement and recognition.
6. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
7. To expect that all relationships with individuals representing the organization of interest to the donor shall be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
10. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

**PROCEDURE**

1. The Development Director shall assume responsibility to assure the principles listed in the Donor Bill of Rights are upheld.
2. The Operations Director shall assure that the Donor Bill of Rights is posted on the organization's website.
3. The Development Director shall assure that donors are provided with a clear and easy way to indicate that they do not wish their names or contact information to be shared outside the organization.
4. The Operations Director shall assure that visitors to the organizations website(s) are provided with a privacy policy and have a clear and easy way to indicate that they do not wish their personal information to be shared outside the organization.